

STUDENTS MAY
BEGIN THE
SUMMER BEFORE
9TH GRADE

ONLINE
REGISTRATION
PROCESS

Sarasota County Schools VENICE HIGH SCHOOL COMMUNITY SERVICE HOURS

School year 2019-2020 Regulations, Procedures, and Application

A completed ONLINE application form must be submitted to and approved by the school's High School Community Service (HSCS) Program Manager PRIOR to starting volunteer service. *The Rotary Futures College Resource Center is the HSCS Program Manager for Venice High School.*

See the reverse for "What Qualifies as Community Service."

- **Important to know before you start the online application...**
 - **Do NOT start the process until you know where you would like to volunteer.** You must list at least ONE Non-Profit organization AND the service activity. Failure to do this will result in your application being "LOCKED." Additional Organizations/Activities may be added later for approval.
 - **To REGISTER...**
 - Go to www.sarasotacountyschools.net
 - Click on "Parents & Students" near the top of the page.
 - Under "Other Resources," click on "High School Community Service." Read this info.
 - At the bottom of the page, select "Click Here to Register" to get started.
 - **Approval Process and Log Sheets...**
 - Within 3–4 school days, your application will be reviewed. The parent should receive an email indicating whether you have been approved or denied (check Junk/Spam folders). **BUT some email services are blocking the email, so check your approval status online.**
- To check your approval status online...**
- Log into the registration website ANYTIME to see if your service has been approved/denied. (Go to the same place where you registered except select "Students Who Have Already Applied.")
 - Click "Get Community Hours Log" to view approved volunteer organizations and to...
 - **PRINT OUT LOG SHEETS.** (Each organization/activity gets their own log sheet.)
 - **REMEMBER--** EACH community service organization and activity must be approved, and EACH will have a separate log sheet.
 - Fill out log sheet for EACH day you volunteer and have signed by organization representative. No more than 8 hours per day allowed. ☺ SEE reverse for more rules.)
- **Complete Evaluation...**
 - On the page where you print your Log Sheets, select "Community Plan Evaluation." Complete this form for EACH volunteer organization.
 - **Turn in ORIGINAL, COMPLETED, SIGNED log sheets AND Community Plan Evaluation** (for each volunteer organization) to the Rotary Futures College Resource Center.

Questions? Contact...

Rotary Futures College Resource Center at Venice High School

941-480-3178 ~ 941-488-6726

Email Mrs. Kindell or Mrs. Pinkerton at:

Kim.Kindell@sarasotacountyschools.net or Julie.Pinkerton@sarasotacountyschools.net

WE CLOSE FOR SUMMER BREAK BUT WILL CHECK EMAIL AND COMMUNITY SERVICE REGISTRATION WEEKLY THROUGHOUT THE SUMMER.

What Qualifies as Community Service

ONLY UNPAID HOURS PERFORMED IN THE SARASOTA COUNTY AREA AND APPROVED BY THE HSCS PROGRAM MANAGER QUALIFY

Volunteer hours performed before graduating 8 th grade.	NO
Any qualifying hours after graduating 8 th grade (including the summer prior to the start of 9 th grade).	YES
Most volunteer opportunities at non-profit or government entities.	YES
Volunteering at a non-profit agency in place of a paid staff member.	NO
Internship with a for-profit business/agency.	NO
Reporting 8 hours or less of community service within a 24 hour period.	YES
Reporting more than 8 hours of community service within a 24 hour period.	NO
Helping at your parent's/other family members'/friend's place of employment without pay.	NO
Participating during religious services (e.g., alter server, choir, band, acolyte, teaching class., AV support).	NO
Volunteering with a place of worship outside religious services (e.g. day care, nursery, office, community service project).	YES
Religious mission work or camp, summer Bible School, or travel outside Sarasota County area.	NO
School sponsored sports that lead to earning a letter.	NO
Participation required to be a team, club, group, or band member including but not limited to team manager, hydration support, and Booster Club activities.	NO
Rehearsals or practices as a part of a team, club, group, or band including but not limited to plays, chorus, etc.	NO
Participating with team, club, group, or band in a community service project or outreach event for which attendance is not mandatory (e.g., scouts, 4-H, etc.)	YES
Volunteering at retirement or assisted living facilities conducting enrichment or entertainment activities.	YES
Playing as a member on a sports team at a local county park or community sports team.	NO
Coaching, scorekeeping, refereeing for a little league team.	YES
Supporting political campaigns or working at voting precincts.	YES
Meetings for clubs, scouts, 4-H, organizations, etc.	NO
Serving as a teacher's aide or assistant during your own school hours.	NO
Tutoring/mentoring elementary, middle, or high school students before or after your own school hours.	YES
Entertainment such as performances by drama, chorus, band, or orchestra, etc.	NO

TURN IN ORIGINAL, COMPLETED, and SIGNED LOG SHEETS along with the EVALUATION FORM to the ROTARY FUTURES COLLEGE RESOURCE CENTER.